

RESOLUTION: AUTHORIZE ADVERTISEMENT REQUESTING BIDS FOR THE TOWN HIGHWAY COLD STORAGE BUILDING PROJECT

WHEREAS, the Town of Collins has resolved to undertake a capital improvement project to construct a new cold storage building on the premises of the existing highway garage, located at 14097 Palmerton Street, Collins, NY; and

WHEREAS, the Town of Collins has engaged the services of MDA Consulting Engineers, PLLC to prepare a bidding package including Drawings and Contract Documents for the proposed work; and

WHEREAS, The Town Highway Superintendent and the Town Board have reviewed the proposed work; and

WHEREAS, the Town's insurance consultant will recommend insurance limits and other related requirements to be included in the Contract Documents; and

WHEREAS, the Town of Collins previously bid this project under one general contract, all bids received were in excess of \$500,000 which means that according to NYS WICKS Law, the Project should have been bid as separate contracts for general, electrical and plumbing, and

WHEREAS, the Town Board wishes to rebid the Project, and

WHEREAS, MDA Consulting Engineers, PLLC will provide advertisement language to the Town of Collins for use in advertising the contract in the local newspaper.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town Board authorizes the advertisement of this contract in the official Newspaper for the Town of Collins, the Dunkirk Observer.
2. The Town Board further authorizes MDA Consulting Engineers, PLLC to post the advertisement with several of the commonly used online plan houses for this type of work.
3. This resolution shall take effect immediately.

RESOLUTION: APPROVE AD FOR SUMMER BEAUTIFICATION PERSONNEL

Motion by _____, and seconded by _____ to approve placing the following ad in the Gowanda/Lakeshore Pennysaver and News and the Springville Pennysaver for the March 26, 2022 and April 5, 2022 issues, as follows:

SUMMER POSITIONS:

The Town of Collins is accepting application for
Seasonal Beautification Laborers.

Positions are open to those 18 years and over.

Applications are available Monday – Friday at the
Collins Town Hall, 14093 Mill Street, Collins, NY or on the
Town's Website (www.townofcollins.com).

Application will be accepted at the Town Clerk's,
until April 9th, 2022 at 4:00 PM.

Preference given to Town of Collins Resident.

RESOLUTION: SET DATE FOR LIBERTY FEST AND APPOINT CO-CHAIRS

WHEREAS, the Town of Collins wishes to promote sociability among the Town residents, and

WHEREAS, to this end, since 2011 the Town has sponsored the Liberty Fest, which has been well-received by the community, and

WHEREAS, the Town wishes to again provide the residents with a similar opportunity to enjoy this event and has budgeted \$7,500.00 of unreimbursed Town funds for it, and

WHEREAS, the Liberty Fest Committee met on February 23, 2022 to recommend the date of Saturday, July 9, 2022 for the Liberty Fest celebration with a rain date of Sunday, July 10, 2022 for fireworks only.

NOW THEREFORE BE IT RESOLVED, that Jackie McLean and Sam D'Amaro be designated as co-chairs of the Liberty Fest Committee, with the authority to spend funds allocated to this celebration in the 2022 budget and any funds expected to be raised by select events and set the date of Saturday, July 9, 2022 for Liberty Fest, with a rain date of Saturday, July 10, 2022 for fireworks only.

RESOLUTION: APPROVE PAYMENT APPLICATION NO. 2 TO KTG SERVICES LLC (CONTRACTOR) FOR THE TOWN PARK IMPROVEMENTS PROJECT

WHEREAS, the contractor for the Town Park Improvements Project, KTG Services LLC, has submitted progress payment application No. 2, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 2 in the amount of \$16,568.00 and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

RESOLUTION: APPROVE REMOVAL OF TWO TREES ON THE LKP COMMUNITY CENTER PROPERTY

WHEREAS, the Collins Building and Grounds Committee recommends the removal of two trees located on the LKP Community Center Property along School Street (one sycamore and one maple), and

WHEREAS, the Town of Collins solicited three quotes to have the trees removed and received the following quotes:

Natures Pride	\$3,800.00
2875 Stearns Road, Lawtons, NY 14091	

Good Neighbor Services	Declined to Bid
9276 Dake Hill Road, Cattaraugus, NY 14719	

St. Matthews Tree Service, LLC.
6547 Wagner Road, Springville, NY 14141

\$5,000.00

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby agrees to provide funding in the amount of \$3,800.00 to have Natures Pride remove two trees, grind two stumps, apply top soil and seed the areas on the LKP Community Center Property.

RESOLUTION: AUTHORIZE REPLACE OF CONCRETE PAD AT THE TOWN LIBRARY REAR SERVICE ENTRANCE

WHEREAS, the concrete pad at the rear service entrance to the library slopes slightly towards the entrance door, and

WHEREAS, water that pools there is rusting out the metal door and doorframe, and

WHEREAS, a quote to replace the concrete pad was obtained.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby accepts the quote of Valone Concrete in the amount of \$750.00 to remove and replace a 8' x 9' concrete pad at the library rear service entrance door.

RESOLUTION: FUND THE "SECRETARY TO THE SUPERVISOR" POSITION

WHEREAS, the Town of Collins has the position of "Secretary to the Supervisor" in place with Erie County Civil Service, and

WHEREAS, the Town Board wishes to fund this position so that the Town Supervisor may appoint someone to fill the position.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby funds the "Secretary to the Supervisor" position for 12-hours per week at \$ per hour and that a new budget line A be created from which to pay the position and that this new budget line be funded with a transfer of \$ from the 2022 Town Budget line A1990.400 Contingent.